Appalachian State University

Hayes School of Music

Draft Guidelines for Evaluation of Distinguished Professors

April 2017

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A. Distinguished Professors in the Hayes School of Music will be evaluated by a faculty committee appointed by the dean in consultation with the School Personnel Committee and the colleague’s curricular area. The committee should serve similarly to an HSoM Professional Development Committee with feedback provided to the colleague each year. Formal review by the committee and dean will occur every three years, leading to a decision regarding renewal of the colleague in the distinguished professor line. Committee membership will include three faculty members, all of whom have demonstrated significant achievement in teaching and scholarship/creative activity, and may include colleagues from outside the Hayes School of Music and Appalachian State University.

B. Criteria for evaluation will include (but will not be limited to) criteria established for post-tenure review. The three-year review cycle will serve additionally as the Distinguished Professor's post-tenure review.

C. Additional criteria for review will include all of the following, as described in the Promotion and Tenure Document for the HSoM, the guidelines for faculty on reassigned time, and terms of the professorship agreement.

1. Significant scholarly/creative achievement that surpasses guidelines for faculty on reassigned time, with an emphasis on peer reviewed research or invited performance, at a high level appropriate to the colleague’s subdiscipline in music.
2. Potential for continued significant scholarly/creative achievement as per #1.
3. Leadership in the discipline at the national or international level.
4. Outstanding teaching.
5. Enhancement of collegiality within the Hayes School of Music.
6. Significant enhancement of the HSoM in at least one of the following areas:

* Community outreach
* International or intercultural studies
* Mentoring of student research
* Faculty/student collaboration
* Recruitment of new students
* Diversity initiatives
* Pedagogy